

**BTH HONOURS IN CHRISTIAN LEADERSHIP (BTh Hons)****Day Scholar Student Application and Information Form**

The Bachelor of Theology Honours (BTh Hons) programme is a full-time contact programme (NQF 8, 120 credits), with compulsory weekly class attendance at the SMMS campus at 115 Golf Road, Epworth, Pietermaritzburg, KZN.

PERSONAL INFORMATION		
TITLE: Rev / Mr / Mrs / Miss	INITIALS:	FIRST NAME:
MIDDLE NAME:		PREFERRED NAME:
SURNAME:		PREVIOUS SURNAME:
SA ID NUMBER:		DATE OF BIRTH:
ALTERNATE ID NUMBER:		ALTERNATE ID TYPE (I.E. PASSPORT):
GENDER: Female / Male		EQUITY (RACE): African / Coloured / Indian / White
DISABILITY: Yes <input type="checkbox"/> No <input type="checkbox"/>		If Yes, please specify
NATIONALITY:		
CITIZEN RESIDENT STATUS: South African / Dual (SA plus other) / Permanent Resident / Unknown / Other		
HOME LANGUAGE:		OTHER LANGUAGES:
STATUS:		SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED <input type="checkbox"/>
SPOUSE'S NAME AND TEL NO (IF APPLICABLE):		

CONTACT INFORMATION		
HOME ADDRESS:		POSTAL ADDRESS:
PROVINCE:	POSTAL CODE:	POSTAL CODE:
PHONE NUMBER: (H) (W)		CELL NUMBER:
FAX NUMBER:	E-MAIL ADDRESS:	

SOCIO ECONOMIC INFORMATION			(REQUIRED BY THE DHET)			
EMPLOYED	UNEMPLOYED SEEKING WORK	UNEMPLOYED NOT SEEKING WORK	NOT WORKING (HOME-MAKER)	STUDENT NOT WORKING	RETIRED NOT WORKING	DISABLED NOT WORKING



SETH MOKITIMI METHODIST SEMINARY NPC

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NEXT OF KIN INFORMATION

KIN TITLE: Rev / Mr / Mrs / Miss INITIALS:

KIN FIRST NAME:

KIN SURNAME:

RELATIONSHIP:

KIN CONTACT INFORMATION:

CHURCH AFFILIATION

DENOMINATION:

CIRCUIT NAME & NUMBER (IF METHODIST):

ACADEMIC INFORMATION

Submit certified copies of all certificates and transcripts:

QUALIFICATION	YEARS OF STUDY	INSTITUTION

The total fee for the BTh Hons programme is R 24 000 (excl. application fee). The total admin and course fees can be paid before or on registration. By arrangement two payments of R 12 000 before the registration for each semester (on or before 20th January 2025 and 6th July 2025) may also be allowed.

1. Application Fee: R250

Prospective students are required to pay the once off non-refundable application fee. Applications will not be processed without proof of payment. The payment of the application fee does not guarantee admission into the BTh Hons programme.

2. Administration Fee: R 1 360

The administration fee is for all the administrative work, including the issuing of transcripts and the certificate.

3. Course Fees:

First Semester Courses	Course Fee
Research Methodology (HONS400)	R 4 520
Biblical Foundations of Christian Leadership (HONS401)	R 4 520

Second Semester Courses	Course Fee
Theologies of Christian Leadership (HONS402)	R 4 520
Transformational Leadership: Values Based Ethical Leadership (HONS403)	R 4 520
Research Project (HONS404)	R 4 520

4. Repeat Fee for a failed course

The fee to repeat a course is R 1500 per course.



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FINANCIAL GUARANTEE: SEMINARY COSTS

Prospective seminarians are required to submit proof that they will be able to meet their financial obligations before any application for admission will be considered.

STATEMENT OF GUARANTEE

I / We _____
(Full names of guarantor)

in my / our capacity as _____ of _____
(Applicant's full names)

hereby guarantee payment of the cost of his / her **full costs** for the **entire duration of studies** at Seth Mokitimi Methodist Seminary NPC. In the event that the seminarian does not meet the prescribed costs, I / we agree to be jointly liable with him / her for the payment of all outstanding fees.

ADDRESS: ----- -----	
Email: _____	Telephone (home): _____
Telephone (work): _____	(cellphone) _____

Please note that SMMS does NOT offer any accommodation or any meals. The study fee payments only cover the admin and tuition fees. **Applicants need to plan for ALL the additional expenses** and make the necessary arrangements for their own accommodation, meals and any other expenses.

Signed by guarantor at _____ on _____ 2024

Signature: _____

IMPORTANT NOTICE: The Seminary respects your right to privacy and complies with the legal requirement of the POPI Act 4 of 2013 in regulating the collection, processing, storage, sharing and destroying/disposing of any personal information you provided to us. Kindly advise us immediately of any change to the above information that you have provided.

I _____ **(FULL NAMES)** hereby apply for admission to the BTh Honours in Christian Leadership programme (B.Th. Hons) at the Seth Mokitimi Methodist Seminary NPC. I have read the conditions for enrollment for the programme being offered and declare my willingness to abide by them. I further declare that I have no outstanding debt at any institution at which I have previously studied, and that I also have no disciplinary action against me, nor have I been expelled.

I consent that in the event of outstanding fees on my part my academic records may be withheld and I may not be allowed to graduate.

I hereby also consent that SMMS may collect, use, distribute and process my personal data and information for all required administrative processes pertaining to my studies, and share my personal information with the Department of Higher Education and Training, the Council of Higher Education, the South African Qualification authority, and other third parties rendering various services to the Seminary and which may lawfully require the information for legal obligations and/or investigations.

I confirm that the information stated in this form is true, to the best of my knowledge.

Signature: _____ Date: _____ Place: _____



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BANKING DETAILS

Account Name: Seth Mokitimi Methodist Seminary, **Bank:** FNB, **Account no:** 62216384876, Hayfields branch (code: 221425) **Reference:** Student Name and Surname.

CHECKLIST BEFORE YOU SUBMIT APPLICATION

Please ensure that you have sent the following items:

- Completed and signed application form
- Certified Copy of ID
- Certified copy of Matric Certificate
- Certified copy of BTh and other relevant studies (including transcripts)
- Proof of payment of R200 application fee

Closing date for application: 15th November 2024

Submit application to: Registrar@smms.ac.za

Office Contact Details: 033 846 8600; **Physical Address:** 115 Golf Road, Epworth, Pietermaritzburg

SMMS Is registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997. Registration no: 2010/HE08/02